

Mackenzie Brodzik

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Objective

To gain work experience in a professional academic environment.

Education

BACHELOR'S DEGREE IN ELEMENTARY EDUCATION FROM OAKLAND UNIVERSITY

- Major: Elementary Education
- Received Academic Recognition on the Oakland University President's List during the Fall 2021 Semester
- Received Academic Recognition on the Oakland University Dean's List during Winter 2022 and Fall 2022 Semesters

Skills & Abilities

COMMUNICATION

- Experience communicating with other people over the phone, in person, and through email.
- Able to communicate effectively with children in a classroom as well as other teachers.

TEACHING

- Experience in classrooms under the tutelage of mentor teachers, working with students and conducting lessons.
- Enjoys working with and teaching young students in a learning environment.
- Certified in CPR and first aid.
- Utilizes student interests to promote engagement in the classroom.

TEAMWORK

- Has experience with collaborating with teachers with lesson planning.
- Has experience working with teams through clubs throughout college career.
- Currently working in a retail environment with a team of coworkers.

Technology

- Fluent in using Microsoft Office 360 programs such as Word, PowerPoint, Excel, and OneNote.
- Fluent in using Adobe Creative Cloud programs such as Premiere Pro and Photoshop.
- Capable of using academic learning environment programs such as Google Drive, Google Classroom, Zearn, Kahn Academy (including MAP accelerator), and Jamboard.

Experience

TEACHING INTERNSHIP AT HAMILTON-PARSONS ELEMENTARY SEPTEMBER 2022-APRIL 2023

- Gained experience teaching students at a fourth-grade level.
- Designed lesson plans that aligned to state standards and school learning goals.
- Provided feedback on assessments.
- Attended Professional Development days involving The Science of Learning and Active Learning.
- Collaborated with grade-level teacher team on lessons.

**PART-TIME FIELD PLACEMENT AT HOOVER ELEMENTARY SCHOOL SEPTEMBER 2021-
APRIL 2022**

- Gained experience teaching students at second and fourth-grade levels.
- Designed lesson plans that aligned to state standards and school learning goals.
- Learned how to create lessons with differentiated instruction methods.

FRONT OF STORE ASSOCIATE AND CHECKOUT ADVOCATE | TARGET | 2019-

- Does various types of work in a retail environment, such as working as a cashier and running the store front desk.
- Since the COVID-19 pandemic, I have also been sanitizing the front of the store, making sure it is safe for guests and team members.

SECRETARY | MJACCOUNTING | 2016-2017

- Aided in scheduling appointments.
- Constructed and organized folders
- Answered questions and communicated with clients.